

BASED UPON RESOLUTIONS:

R-C-10-2008

R-C-5-10

R-C-14-10

R-C-15-2010

R-3-C-2011

R-6-C-2011

R-8-C-2011

BY THE BOARD OF COMMISSIONERS, ST. JOSEPH COUNTY, INDIANA,  
AUTHORIZING AND APPROVING ST. JOSEPH COUNTY HEALTH  
DEPARTMENT FEES AS PER I.C. 16-20-1-27.

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## **FEES:**

### **Environmental Division**

<b><u>Well Drilling Program</u></b>	
Residential	\$100
Commercial	\$125
Non-Potable/Monitoring Wells/Geothermal	\$35
No Well Abandonment	\$100
Contractor Registration	\$175/yr.
<b><u>Septic Program</u></b>	
Septic-Residential (New & Repl. Const.)	\$150
Septic-Residential Repair (Tank only)	\$50
Septic-Commercial (New & Repl. Const.)	\$250
Septic-Commercial Repair	\$50
Cluster System Installation	\$500
Cluster System Operating Permit (Every 3 years)	\$450
Annual Contractor Registration (Company)	\$300
Annual Installer License (Individual)	\$100
Annual Inspector License	\$100
Preparing Health Officer's Report	\$50/lot (\$250 max.)
Septic Schematic	See below
<b><u>Wellhead Protection Program</u></b>	
<i>Small (1 threat to groundwater)</i>	
Application Fee (Every 3 years)	\$100
Annual Permit & Inspection Fee	\$125
<i>Medium (2 or 3 threats to groundwater)</i>	
Application Fee (Every 3 years)	\$175
Annual Permit & Inspection Fee	\$225
<i>Large (More than 3 threats to groundwater)</i>	
Application Fee (Every 3 years)	\$275
Annual Permit & Inspection Fee	\$350
<i>Drywell Only</i>	
Application Fee (Every 3 years)	\$100
Annual Permit & Inspection Fee	NA
Late Fee	25%/month

<b><u>Source Water Protection Program</u></b>	
Property Transfers	\$35
<b><u>Trash Program</u></b>	
Trash Hauler Permit	\$50/truck/yr
Late Fee	25%/month
<b><u>Massage Program</u></b>	
Establishment	\$75/yr
Therapist	\$50/yr
Late Fee	25%/month
<b><u>Tattoo and Body Piercing Program</u></b>	
<i>Tattoo &amp; Body Piercing Permits</i>	
Practitioner	\$175/yr
Establishment	\$200/yr
Permanent make-up	\$200/yr
Mobile Facility	\$200/yr
Temporary Permit	\$50/event
Apprentice	\$50
Late Fee	25%/month
<b><u>CAFO Program</u></b>	
Permit (Every 5 years)	\$500
<b><u>Copies</u></b>	
Text	\$.10/page
Schematics/Maps/Drawings (Copied In-house)	
- Schematics available in Office	\$5
- Schematics from Archives	\$10
Schematics/Maps/Drawings (Sent out to Copy)	Actual cost

Pursuant to Board of Health action, a fifty (50%) percent reduction with reference to Environmental Division fees will be given to Municipalities and not-for-profit organizations.

### **Food Services Division**

<b><u>Annual Food Service/Store Establishment</u></b>	
<i>Gross Sales from/to</i>	
\$0.00-\$49,999.99	\$50
\$50,000-\$249,999.99	\$100
\$250,000-\$499,999.99	\$125
\$500,000-\$749,999.99	\$175
\$750,000-\$999,999.99	\$225
\$1,000,000.00-\$1,249,999.99	\$275
\$1,250,000.00-\$1,499,999.99	\$300
\$1,500,000.00- \$ and up	\$325
Late Fee	50% cost of permit

<b><u>Plan and Review/ Application Fees for Permanent Establishments Food Service/Store</u></b>	
<i>(this includes the \$50.00 Application Fee)</i>	
Under 3,000 Square Feet	\$100
3,001 to 30,000 Square Feet	\$180
30,001 to 40,000 Square Feet	\$260
40,001 to 60,000 Square Feet	\$340
60,001 Square Feet and over	\$400
<b><u>Business Name and/or Ownership Change of Establishment (No Change)</u></b>	
<i>Permit Fee Based on Estimated Gross Sales</i>	
Administration/Application Fee	\$50
<b><u>Temporary Permit Fees</u></b>	
Annual Permit	\$375
One (1) Day Event	\$25
Two (2) to Three (3) Day Event	\$45
Four (4) to Ten (10) Day Event	\$125
Late Fee	100% cost of permit
<b><u>Vending</u></b>	
All Machines	\$5 (each)
<b><u>Mobile Food Establishments (Trucks and Seasonal Ice Cream)</u></b>	
Mobile Food Establishments (i.e. Summer Song, Butcher's Best)	\$90/Unit
<b><u>Seasonal Mobile</u></b>	
(hot dog push carts and ice cream push carts)	\$40/Unit
<b><u>Food Delivery Vehicles</u></b>	
i.e. Dine in Delivery	\$20/Vehicle
<b><u>Failure to Notify the Health Department of New Construction</u></b> (plan review must also be submitted)	Fine equal to cost of required plan review
<b><u>Probationary Fee</u></b> (when placed on probationary status)	\$150
<b><u>Failure to Notify Health Department of Change in Ownership</u></b> (New permit must also be applied for)	50% cost of permit
<b><u>Miscellaneous Fees</u></b>	
Retail Permit Lost/Stolen/Destroyed	\$25
Temporary Permit Lost/Stolen/Destroyed	\$5
Interim Permit	\$25
Vending Permit Lost/Stolen/Destroyed	\$5
Additional Consultation or Inspection Fee	\$35/visit
ISDH Certification of Food Handler Requirements (410 IAC 7-22)	\$5
St. Joseph County Food Ordinance	\$5
Copies	\$.10/copy

<b><u>Swimming Pools and Spas</u></b>	
Public Swimming Pool (Annual)	\$110
Public Wading Pool (Annual)	\$50
Spa	\$50
Summer Time Pools (May-September)	
Public Swimming Pool	\$50
Public Wading Pool	\$25
Spa	\$25
Late Fee	50% cost of permit
Government and Schools (exempt from late fee)	
Swimming Pools	\$50
Wading Pools	\$25
Spa	\$25

**Nursing Division**

<b><u>VACCINE</u></b>	
IPV	\$45
Japanese Encephalitis**	\$350
Menomune	\$125
Menactra	\$125
Menveo	\$125
Typhim	\$70
Oral Typhoid (Vivotif)***	\$50
Yellow Fever	\$105
Engerix (Hep B)*	\$50
Havrix (Hep A) Adult*	\$45
Twinrix (HepA & HepB)*	\$85
MMR*	\$75
Varicella*	\$105
Influenza	\$25
Flumist	\$30
Adult Pneumovax Vaccine	\$70
Vaqta (Hep A) ped.*	\$40
Tetanus/Diphtheria – (Decavac)	\$40
DTaP *	\$35
DTap/IPV-Hep B *	\$80
DTaP/IPV-Hib *	\$95
DTap/IPV *	\$55
e-IPV *	\$45
Hep A Pediatric *	\$35
Hep B Pediatric *	\$30

Hib *	\$40
Hib-Hep B *	\$60
HPV4 (Gardasil) *	\$150
MCV4 (Meningococcal)	\$125
PCV13 *	\$130
PPSV23 (Pneumovax)	\$70
Rotavirus *	\$120
Tdap	\$50
Rabies Vaccine*	\$200
Rabies RIG (Multiple doses based on patients weight)	RIG costs plus \$25
VFC/Section 317 Administrative Fee	\$10/dose
* means per dose in a multiple shot series	
** Total cost for a 3 shot series	
*** Total cost for 4 capsules	
<b>Set Up Fee</b> for private offsite clinic (per staff member)	\$30
(Does not include the cost of the individual vaccines)	
<b>STD Clinic Visit</b>	\$20/visit
<b><u>Basic Tuberculosis Testing Training</u></b>	
Class (includes books, training tools, testing or retesting for certification)	\$30/person
TB Test	\$20

### Vital Records

Birth Certificate (initial copy)	\$12
each additional copy	\$ 9
Wallet Size Birth Certificate	\$12
Death Certificate (initial copy)	\$11
each additional copy	\$ 8
Correction Affidavits and Notifications	\$14
Paternity's and Legitimations	\$50
Notary Fees (per page)	\$ 1
Genealogy Search (in addition to any cost for documents found being provided)	\$ 7